

BUDGET MONITORING BOARD

ABERDEEN, 27th November, 2009. - Minute of Meeting of the BUDGET MONITORING BOARD. Present:- Councillor Kevin Stewart, Convener; and Councillors Boulton, Farquharson, Greig, McDonald, John Stewart and Young.

1 MINUTE

The Board had before it the minute of its previous meeting held on 30th October, 2009.

The Board resolved:-

to approve the minute of the meeting held on 30th October, 2009.

2 SERVICES - SAVINGS PROGRESS 2009/10

The Board had before it a report by the City Chamberlain providing an update on the progress being made in achieving the approved savings/income generation for 2009/10.

The report recommended:-

that the Board –

- (a) consider and note the updates in Appendix A of the report which had been provided by services; and
- (b) reinforce the need for all services to identify wherever necessary alternative courses of action to close any gaps that may exist in delivering services on budget in 2009/10.

The Board resolved:-

- (i) to approve the recommendations;
- (ii) to note that a report on the proposed Intensive Community Support Service would be submitted to the January 2010 meetings of the Education, Culture and Sport and Social Care and Wellbeing Committees and if approved the new service will have a positive impact on the Out of Authority Placements Budget in the year 2010/11; a separate report on alternative savings options in respect of the projected shortfall for the current financial year will also be submitted to these Committees;
- (iii) to note that a report on the redesign of Children's Services will be submitted to the Social Care and Wellbeing Committee meeting on 14th January, 2010 and a separate report on progress with the approved savings for 2009/10 will include information on alternative measures to make up the projected shortfall;
- (iv) to request the Director of Social Care and Wellbeing to circulate a briefing note to members of the Budget Monitoring Board on the decision making process which led to a delay in the implementation of charges for some elements of Learning Disability Services and an assurance that should similar circumstances

BUDGET MONITORING BOARD

27 November 2009

- arise in future financial years the appropriate Committees will be asked for prior approval of any delay in implementation;
- (v) to request the Chief Executive to ensure that Heads of Service attending future Board meetings are adequately briefed to answer questions on those areas where either no savings have been achieved or where there is a shortfall against the savings specified; and
 - (vi) to note that the Head of Service (Housing and Environment) will be reporting to the Housing and Environment Committee on the outcome of actions by officers to secure damages in respect of a named project.

DECLARATION OF INTEREST

Councillor Young declared an interest in the subject matter of the undernoted Article by virtue of his involvement with Sport Aberdeen and left the meeting.

3 VACANCY MANAGEMENT

The Board had before it a report by the Head of Human Resources submitting information on a number of vacancies approved for advertising by the Corporate Management Team (CMT), and on a number of posts for which CMT did not approve advertising at this time.

The report recommended:-

that the Board note the decisions of the Corporate Management Team.

The Board resolved:-

- (i) to note that the undernoted posts have been approved by the Corporate Management Team for external advertisement after scrutiny of each request namely:-
 - (1) Principal Architect (fixed term)
 - (2) Supervisor (Construction Contracts)
 - (3) Superintendent (Construction Contracts)
 - (4) Trade Apprentices (12 four year apprentice term posts)
 - (5) Community Learning and Development Worker (2 fixed term posts)
 - (6) Head Teacher – Primary
 - (7) Teacher – Nursery (fixed term)
 - (8) Teacher – Primary (2 fixed term posts)

BUDGET MONITORING BOARD

27 November 2009

- (9) Teacher of Music – Secondary (part time)
 - (10) Teacher of Mathematics – Secondary
 - (ii) to note that the Corporate Management Team has deferred advertising the undernoted posts meantime, namely –
 - (1) Arborist
 - (2) Clerical Assistant
 - (3) Contracts Officer
 - (4) Environmental Operative
 - (5) Hostel Assistant
 - (6) Senior Policy and Support Officer
 - (7) Systems Manager
 - (8) Library Assistant (2 posts)
 - (9) Music Instructors (2 part time posts)
 - (10) Senior Support Assistants (Staffing Support/Administration) (1 part time and 1 full time post)
 - (11) Teacher – Primary (2 part time posts); and
 - (iii) to request the Head of Service (Culture and Learning) to establish that the Board of Sport Aberdeen have no objections before proceeding with the Corporate Management Team’s decision to advertise posts of Lifeguard (namely 11 full time and 9 part time casual posts) and posts of Leisure Attendant (4 full time and 6 part time casual posts).
- **KEVIN STEWART, Convener.**